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**Elmer G Biddick**

CHARITABLE FOUNDATION  
11623 State Road 80 Livingston, WI 53554  
Phone (608)943-6363 Fax (608)943-6365  
[www.biddickfoundation.com](http://www.biddickfoundation.com)

10/19/2015

Spoke w/ Rebecca and told her that the grant application would be reviewed at next meeting.



**GRANT APPLICATION**

**\*Must be received in our office on or before the due dates below**

**Due Dates April 15<sup>th</sup> and October 15<sup>th</sup>**

Date: October 9, 2015

Name of Organization (must match IRS 501(c)(3) designation) Community Connections Free Clinic, Inc.

Address 101 E. Fountain Street, PO Box 184

City, State, Zip Dodgeville, WI 53533

Phone (608)930-2232

Person Responsible for the Grant Rebecca Steffes, RN

Position in the Organization Nurse Manager

Organization's Purpose To provide free basic health care and ancillary medical services for uninsured, low-income residents of Iowa County and surrounding areas.

This application must include your organization's latest IRS Letter of Determination showing exemption and public support status. (Not required for units of Government & public schools). \*ATTACHED\*

Grant Request \$2000

Describe the reason for this grant request in the space below:

In 2012, 1,615 farms in Grant, Iowa and Lafayette counties employed 5208 part- or full-time farm laborers. Milk cow herds have over tripled in size since 1976 and farmers are dependent on labor outside of their family unit. The average wage earned by these laborers is \$12.09/hour. A majority of these laborers work less than 150 days and do not have health insurance provided by their employer. (Data obtained from 2012 Census of Agriculture, USDA, National Agriculture Statistics Service.)

The Community Connections Free Clinic (CCFC) provides services to many farm laborers without health insurance from Grant, Iowa and Lafayette counties. Even with the Affordable Care Act (ACA) there are 11,000 uninsured citizens (adults and children) of Grant, Iowa and Lafayette counties; (County Health Rankings & Roadmaps, 2014). 1,253 provider visits were performed by the CCFC in 2014. A grant from the Biddick Foundation would enhance our current care delivery model and allow us to recognize the volunteers whom work so hard to help our friends and neighbors without health insurance.

Attachments to this grant that we find useful in considering your grant request:

A. Supporting information.

1. Specific use of grant.

Communication is a key component to providing medical care. In 2014 we registered 101 clients that identified as Hispanic and in the first 6 months of 2015 we registered 88. CCFC has one Spanish interpreter available during each clinic night. However, there are often more clients that speak Spanish than interpreters. The CCFC would purchase laminated tri-fold medical Spanish/English basic pamphlets which contain phrases and key words to help patients and health-care providers communicate more easily in an effort to enhance our care delivery model. These pamphlets are \$6.95 plus tax and shipping and the clinic would require 5, one for each exam room and one for the reception desk. The total cost would be approximately \$40.

In an effort to communicate with any client regardless of the language CCFC recently acquired an account with Language Line Solutions. This pay as you go account allows us to potentially communicate in over 200 languages for \$3.95/minute via telephone. Using the language line for 10 clients during a 30 minute office visit over the course of 12 months would cost the clinic \$1200.

The CCFC has two clinic nights a week, over 100 clinic nights a year. We have 95 active volunteers that make those clinic nights happen. Often times these professionals are rushing from working a full day to help our uninsured clients. In an effort to show our appreciation the clinic tries to provide snacks or meals for the volunteers. We request \$760 to provide snacks and/or meals for our volunteers.

2. Time schedule.

We request a grant in the amount of \$2000 from the Elmer G. Biddick Charitable Foundation. Receipt of a contribution in the first quarter of 2016 would be appreciated, but is not necessary.

3. Other sources of funding.

Donations are received from area churches and through an annual appeal and fund raising events. We have or will apply for funding from at least these local sources: The Morton Foundation, United Fund of Iowa County, Mineral Point Community Chest and Community Foundation of Southern WI.

4. Describe the effect of postponing your request at another time.

As noted above effective communication is very important to delivering quality health care. As the demographic of the tri-county area change to include non-English speaking individuals our efforts to improve communication will have to increase. Without the requested grant monies the CCFC will not be able to purchase

the Spanish/English pamphlets and we will have to limit the use of Language Line Solutions.

The CCFC depends on volunteers to run. In an effort to attract and maintain volunteers the clinic tries to show appreciation in small gestures such as providing snacks and meals during our clinic nights. Without funding we are very limited in our ability to provide meals.

5. Describe who, when, how and where the effects of this grant will be felt.

This grant would directly affect the CCFC's health care provider's ability to communicate with our non-English speaking clients. As mentioned above we serve many non-English speaking clients at our free clinic. We are asking for tools to enhance our communication capabilities.

Our volunteers are a wonderful group that we strive to maintain in order to provide healthcare to the uninsured. Providing meals for the volunteers is one way to show our appreciation for their efforts and to retain caring professionals to continue our mission.

- B. Your organization's history, activities, services and composition. (Videos are of limited use.)

The Community Connections Free Clinic (CCFC) continues to provide free health care to the uninsured in Grant, Iowa and Lafayette Counties.

Primary health care visits are available on Tuesday and Thursday evenings from 5:30 to 8:00 pm. Patient registration begins at 4:00 p.m. Each clinic evening is staffed by two volunteer health care professionals (doctors, nurse practitioners, physician assistants) assisted by 6-8 other lay and professional volunteers. Diagnostic lab and X-Ray services are available, as well as mental health counseling, patient education, and referrals to outside services.

In addition, we offer enrollment assistance for BadgerCare (Medicaid) and the Federal Health Care Marketplace. The CCFC makes referrals to charity care, food pantries, housing, transportation assistance and more. Spanish language volunteers are available for follow-up concerns.

The Clinic maintains regular business hours from 10:00 a.m. – 4:00 p.m. Tuesday through Friday. During that time we offer prescription assistance, nursing visits, follow-up, and patient education. Nursing visits and follow-up include review of diagnostic lab and x-ray results, wellness coaching, managing diabetes, smoking cessation and medication management.

The Prescription Assistance Program (PAP) provides low or no cost medications and/or medical supplies either directly through pharmaceutical companies or through our local

Hometown Pharmacy, using a sliding fee scale, which considers a patient's ability to pay. This program is managed by one staff member who determines client eligibility and files the necessary documents with pharmaceutical companies.

The CFCC Board, consisting of 11-13 professional and lay volunteers, meets monthly and reviews financial reports from the budget committee. The Board, along with the budget committee, monitors the financial reports by asking and answering questions on expenses and incomes. CCFC strives to spend wisely. We are a small non-profit that relies on contributions to provide services for our clients. We believe we are using our grant funds as effectively as possible for the good of residents of Grant, Iowa and Lafayette counties.

Over 95 professional and lay volunteers keep the clinic operating. Our volunteers include physicians, nurse practitioners, physician assistants, nurses, pharmacists, lab technicians and more. CCFC volunteers have provided 1,690 hours of donated time from January 2015 to June of 2015. We work to keep staffing costs at a minimum and paid staff is only 1.35 FTE (or 54 hours per week). A Nurse Manager is a 0.75 FTE (30 hr/wk) position and the Prescription Assistance Program Coordinator/Administrative Assistant is a 0.6 FTE (24 hr/wk) position.

Applications are considered in June and December of each year. The corresponding deadlines are April 15<sup>th</sup> and October 15<sup>th</sup>. Concise grants that address the needed information are appreciated.

**PLEASE SEND THIS APPLICATION TO ELMER G BIDDICK CHARITABLE FOUNDATION:**

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